



**ST HILDA'S SCHOOL  
GOLD COAST**

## **AARA APPLICATION 2020**

Reasonable adjustments are action/s taken by the school so that an eligible student with impairment as a result of disability and/or medical conditions or experiencing other circumstances creating a barrier to the completion of assessment can be assessed.

If a student is unable to submit an assessment by the due date as a result of any of the situations above, she can apply for Access Arrangements and Reasonable Adjustments (AARA). This request must be made as soon as the circumstances arise.

**Name:** \_\_\_\_\_

**Subject:** \_\_\_\_\_ **Teacher:** \_\_\_\_\_

**LUI No:** \_\_\_\_\_ **Head of Faculty:** \_\_\_\_\_

- This AARA request is based on medical grounds. I have attached a Medical Certificate or completed Medical Report Template to cover this request.
- This AARA request is based on non-medical grounds. I have spoken to either the Head of Senior School or the Head of Year.

### **Step 1 Student statement:**

Provide a brief history/description of either your disability, impairment and/or medical conditions including symptoms OR other circumstances

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Comment on how the other circumstances OR disability, impairment and/or medical condition affects your daily functioning the classroom.

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What kind of arrangements will assist you to be able to complete the assessment, e.g. extra time, rest breaks, assistive technology?

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\_\_\_\_\_  
Student's signature

\_\_\_\_\_  
Parent/Guardian's signature

\_\_\_\_\_  
Date

**Step 2** Completed by Head of Senior School/Head of Year or Head of Learning Enhancement.

Comments from Head of Faculty:

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Decision: (Adjustments to be made)

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Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Entered into spreadsheet

Emailed to student, teacher, HoF & HoY