

Dear Parents and Guardians,

Our interactive web-based portal, **Parent Lounge**, is the School's primary means of communication between school and home.

This is a secure, password-protected site and allows access to information such as:

- Student Details including Timetable, Medical Information and Teachers' contact information
- Student Reports
- Student Attendance details
- School Calendar/Events
- Correspondence
- Community News
- Excursions/Events
- Sport information
- Parent Directory
- Parent Teacher Interviews (held per semester)
- Links to various information including Term Dates, Junior School Café online ordering, Jennifer Reeves Tuckshop menu, Bookshop, Tutorials etc.

The School's preferred method of communication is via email. By using the update contact details in parent lounge you can ensure your correct email information is recorded.

Below are some features of Parent Lounge:

**Security:**

Parent lounge is secured by secure ssl certificate. All information is encrypted and is only available after you enter your own username and password.

**Update contact details:**

You are able to update your address information through Parent Lounge. This will help keep your contact and address information up to date especially **email addresses** and **mobile phone numbers**.

These address changes are not updated directly to the database. The address change request is presented to an administrator first, who then approves the change before it is committed to the database.

**School Events:**

Bulletins and calendar information is also available on-line. Other information such as school policies, newsletters and information sheets will be made available.

**School Reports**

Reports will be uploaded to Parent Lounge for you to access. You will be able to print reports and further copies if you require them.

**Parent Lounge Online password resets**

You will be able to reset your password if you have forgotten it by selecting "Forgotten Password?" Parents will need to enter your Parent Code (which is your username below) and an email address that currently exists in our records.

To access Parent Lounge, please log into the school website ([www.sthildas.qld.edu.au](http://www.sthildas.qld.edu.au)) and choose the Parent Resources link in the quick links area at the bottom of the page, then choose the Parent Lounge link.


**QUICK LINKS**

- Parent Resources
- Student Resources
- Webmail
- Calendar
- Term Dates
- Weekly Newsletter
- Governance
- Safeguarding Students Policies
- Privacy and Terms of Use

**Parent Resources**

- App Download
- Archives
- Blackboard - Parent eSafety Portal  
(User: parent Password: sthildas)
- Book Packs/Stationery
- Bus Services
- Calendar
- eDiary
- JR Cafeteria
- Junior School Caf 
- Junior School Sports
- Junior School Tutorials
- Library
- MystHildas Online Ordering
- Parent User Guide
- FAQ MystHildas
- Middle and Senior School Sports
- Middle and Senior Subject Selections
- Network Educational  
(Network Educational User: sthildas Password: amazing)
- Parent Lounge
- School Fee Payments
- St Hilda's Facebook Page
- St Hilda's LinkedIn
- St Hilda's YouTube Channel
- Student Cafe
- Term Dates
- Uniform Shop

Parent Lounge - Login [Forgot Password?](#)



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\* Username

\* Password

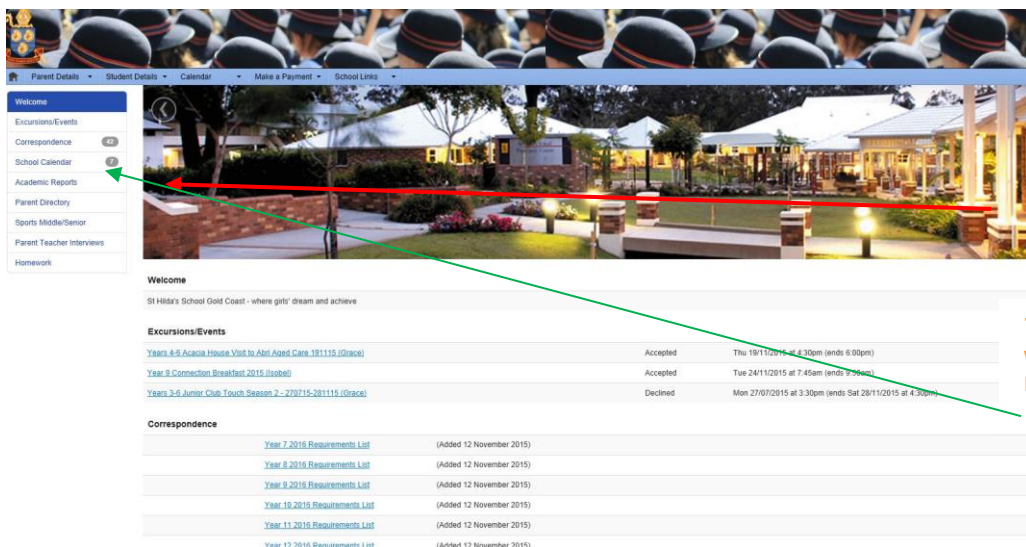
[System Requirements](#)

**please use the following credentials to login:**

**Username:** \*\*\*\*\* (this is your Parent Code)

**Password:** apple1 (please change this password when you first login)

You will then be presented with the following screen

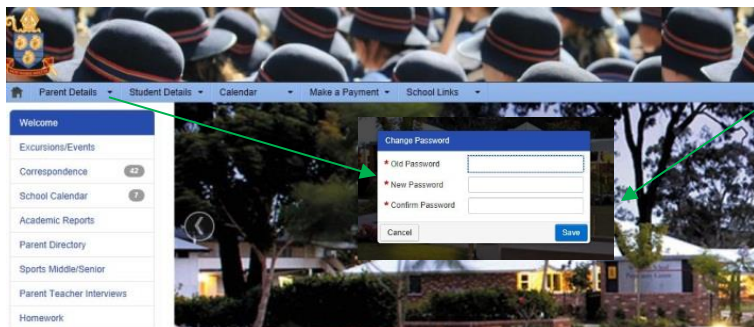


This is where you will access School Reports from and be able to print

Once you have access to this page you will then be able to use the menu bar at side of the screen to navigate to other areas of Parent Lounge.

Change password here.

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Should you have any questions please contact Mrs Jeanette McLean at St Hilda's School.